



Application Form

You must complete all sections on this form. Failure to do so may result in a delay processing your application.

If you have a disability which makes it difficult to complete this document or participate in any part of our recruitment process, please contact us and we will be happy to discuss reasonable adjustments which can be made to assist you.

Which position and location have you applied for?

About You

Surname:

First Name(s):

Full Address:

Previous surname(s):

National Insurance Number:

Home Phone Number:

Mobile Phone Number:

Email:

Do you have Right to Work in the UK? YES

Do you hold a current driving licence? YES

If yes, what type of vehicle does it cover? Manual + Automatic

At interview, you will be asked to produce documents as evidence of the above

Safeguarding and Disciplinary

Have you ever been subject to any disciplinary proceedings (at any place of work)?	
Have you ever been disqualified from working with children?	
Has anyone you currently live with ever been disqualified from working with children?	
Has your conduct in relation to children ever been a cause for concern or investigation (irrespective of whether it resulted in a charge or conviction)? This also includes any workplace investigations.	
Have you ever been prohibited from being a private foster carer?	
Has your child, or a child of which you are or have been the registered guardian of, been the subject of a care order or supervision requirement removing him/her from your care?	
Are you the parent of, or associated with any child who is on the at risk register?	

Current Employment

Organisation Name:		Job Title:	
Full Address:		Start Date:	
		Leaving Date:	
		Notice Required:	
		Telephone Number:	
		Email	

Briefly describe the main aspects of your current role:

What is your reason for seeking alternative employment, and why do you think you are suitable for this role?

Are you happy for Azalea Care to contact your current employer, prior to receiving a written offer of employment?

YES / NO (delete as appropriate)

If no, the signed consent below will only be used to contact previous employment/education references. Until you have provided us with permission, we will not contact your current employer.

Previous Employment

Please list all previous periods of employment or voluntary work below, including those overseas. Start with your most recent employment first and continue in chronological order. You must include dates and full explanations of any gaps in employment. This history must extend back to leaving full-time education. Please also include contact details for referencing here (see references section further below).

Name, Address & Contact Details of Employer	Job Title	Dates employed From –To: (Date, Month & Year)	Reason for Leaving
NAME ADDRESS CONTACT EMAIL CONTACT PHONE NUMBER			
NAME ADDRESS			

Please note that, should you be successful at interview, Azalea may take up references in any previous employment (paid or unpaid) without further notification to you.

Education (from age 11)

Name and Address of School/College or University	Dates attended	Subject or qualification gained
NAME ADDRESS CONTACT EMAIL		
NAME ADDRESS CONTACT EMAIL		
NAME ADDRESS CONTACT EMAIL		

Additional Relevant Training/Qualifications

Name of Training/Qualification	Provider	Date awarded	

Rehabilitation of Offenders Act 1974 (Exceptions Order) 1975

Due to the nature of Azaleas work with children and vulnerable adults, we use the Disclosure and Barring Service to make checks at an enhanced level on all persons offered employment with Cambian.

Have you ever been convicted, charged or prosecuted for an offence?

NO

Answering yes will not necessarily preclude you from employment, we will discuss the matter with you and risk assess your suitability based on our discussions.

If yes, please provide details:

Do you hold a current DBS? Yes (including a newer one for previous company)

Date of DBS

If you are on the update service, please provide number for checking

Data Protection Act

Information provided by you on this application form may be copied for use during the recruitment procedure. Once the recruitment procedure is completed, the data will be stored for 12 months and then destroyed. If you are a successful candidate, this form and information on it will be used as part of your personnel record. Disclosures will only be made for payroll and personnel administration procedures.

Declaration

Signature of this document indicates that you have read the job description and any other information issued relating to the vacancy and can comply with its requirements. In addition, it indicates that all the information given by you is accurate. Incomplete or misleading information may, on discovery, result in summary dismissal.

Signature:

Date: